



Welcome to the 16th International World Wide Web Conference (WWW2007)!

The following pages contain important information pertaining to:

- **Shipping and Freight Forwarding**
- **Customs Brokerage**
- **Advanced Warehousing**

For your upcoming event in Banff, Alberta, *Events on the Move* has been selected the official supplier for shipping and customs. We are a freight forwarder and customs broker based out of Vancouver and specialize in the meetings and events industry. We are a great resource to help plan for your shipping into the event. Your contact in Vancouver is Theresa Smith and Sara Leishman.

Shipping Procedures

Once Events on the Move picks up your shipment from your office or warehouse, you won't need to worry about the logistics of getting your product into the show.

International Shipping

Events on the Move will handle all aspects of Canada Customs brokerage on your behalf.

Timeline

Shipping early saves money. If you are able to send your shipment two or three weeks in advance, you can take advantage of advanced warehousing and save a LOT of money on transportation charges.

Return Shipping

Don't worry about planning the return shipping. Events on the Move will confirm all of your outbound requirements and complete all your return shipping documents.

Requesting Services

Fax in the Service Order Form and Events on the Move will take care of the rest.

Contact information

Events on the Move Customs and Shipping

605-1125 Howe Street

Vancouver, BC

V6Z 2K8

t. 604-647-0130 f. 604-647-0136 toll free 1-877-355-1116 (within North America)

contact: Theresa Smith and Sara Leishman

email: tsmith@eventsonthemove.com and email: sleishman@eventsonthemove.com

We look forward to working with you soon.

The Events on the Move team